

TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER
N° 03/ONIT/GSWR/ SWRTB/2026 OF 23/04/2026

FOR THE RENOVATION OF THE RESIDENCE OF REGIONAL DELEGATE FOR PUBLIC WORKS FOR THE SOUTH-WEST.

1. Subject of the invitation to tender:

Within the framework of the execution of the 2026 State Budget, the Governor of the South West Region hereby launches an OPEN NATIONAL INVITATION TO TENDER FOR THE RENOVATION OF THE RESIDENCE OF REGIONAL DELEGATE FOR PUBLIC WORKS FOR THE SOUTH-WEST.

2. Nature of works:

The works comprise notably; **FOR THE RENOVATION OF THE RESIDENCE OF REGIONAL DELEGATE OF PUBLIC WORKS FOR THE SOUTH-WEST.**

This involves the realization of the tasks outlined in the bill of quantities and cost estimates and elaborated in the special technical clauses comprising notably:

- preliminary works;
- Roofing works ;
- Tilling works ;
- Wood/ metallicworks ;
- Plumbingworks ;
- Electricityworks ;
- Painting works ;

3. Execution time frame: The maximum duration of execution provided for by the Delegated Contracting Authority is **three (03)** months. This duration is as from the date of notification of the service order to start work.

4. Number of Lots

The works which are subject of this invitation to tender are into a unique lot.

5. Estimated cost

The estimated cost after preliminary studies stands at: **Twenty million(20,000,000) FCFA.**

6. Participation and origin

Participation in this invitation to tender is open to all registered Cameroonian enterprises, with the necessary technical, financial and legal capacities.

7. Financing

Works which formed the subject of this invitation to tender shall be financed by the **PUBLIC INVESTMENT BUDGET (PIB), 2026 financial year through** budget head (imputation) N°. _____ and Credit card N° _____.

8. Bidbond:

Each bidder must include in his/her administrative documents, a bid bond that respects the models of this tender file, issued by a first-rate banking or insurance establishment approved by the Ministry in charge of finance, (see list in document No. 12 of this tender file), and of an amount of **four hundred thousand (400,000) FCFA**, valid for Ninety (90) days beyond the date of validity of bids.

Bid bonds for unsuccessful bidders shall be withdrawn not later than fifteen (15) days after the award of the contract and that of the successful bidder shall be retained until the required performance guarantee for good execution is provided.

9. Consultation of tender file:

The tender file may be consulted during working hours at the Governor's Office, precisely at the office of the Secretary of the Regional Tenders Board, door 14 with Tel: 233 32 2507 as soon as this notice is published. It can equally be consulted online on COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, on the ARMP website (www.armac.cm) or on any other electronic means of communication indicated by the Project Owner.

10. Acquisition of tender file:

The tender file may be acquired from the Governor's Office, at the office of the Secretary of the Regional Tenders Board, door 14 ; Tel: 233 32 25 07 as soon as this notice is published and upon presentation of a non-refundable treasury receipt (payable at the Regional Treasury Buea) bearing the amount of forty-five thousand (45,000) FCFA. Such a receipt shall identify the concerned bidder.

11. Submission of bids:

Each bid drafted in English or French shall be signed by the bidder or by a duly authorized representative and presented in **seven (07) copies** including the original and six (06) copies marked as such. **A backup copy of the bid registered on USB key or CD/DVD should be forwarded in a sealed envelope with the clear and legible indication "backup copy", in addition to the above label, within the allocated deadline.**

N.B: File size and format

For online bidding, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- 5 MB for the Administrative file;
- 15 MB for the Technical offer;
- 5MB for the Financial offer.

The following formats are accepted:

- PDF format for text documents;
- JPEG for images.

The applicant shall use compression software to possibly reduce the size of the files to be transmitted according to the sizes indicated above.

Each bid drafted in English or French in seven (7) copies including the original and six (6) copies marked as such, should reach the not later than 11h30 am at the Secretariat of the Governor of South west region door No 5 local time and should carry the inscription:

These shall be submitted in one sealed pack containing three (3) envelopes; (A: Administrative file, B: Technical file, C: Financial file). The sealed pack shall bear no information on the enterprise, and should reach **the Governor's Office** in Buea at the **office of the Secretary of the Regional Tenders Board, room.14;** latest the **26./05/2026** at **10:00 am** local time and should carry the inscription:

OPEN NATIONAL INVITATION TO TENDER

Nº/ONIT/GSWR/SWRB/2026 OF

FOR THE RENOVATION OF THE RESIDENCE OF REGIONAL DELEGATE OF PUBLIC WORKS FOR THE SOUTH-WEST "To be opened only during the bid-opening session"

12. Admissibility of bids

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months before the latest date set for the opening of bids.

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first order bank approved by the Minister in charge of Finance valid for thirty (30) days after the validity of bids.

13. Opening of bids:

The bids shall be opened in a single phase. The administrative, technical and financial bids shall be opened on, the **26/05/2026** at **11.00 a.m.**, local time by the Conference Hall of the Governor of South west region Tél: 233 32 20 98, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

Only tenderers may attend this opening session or be represented by a single person of their choice, duly authorized, even in the case of a group of companies.

Subject to being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

N.B. The original of the administrative document should be presented during online opening session.

14. Evaluation criteria

The evaluation of bids shall be carried out in three stages:

- 1st Stage : verification of the presence and conformity of each administrative document ;
- 2nd Stage : Evaluation of the technical bids ;
- 3rd Stage: Analyses of the financial bids.

The criteria of evaluation shall be as follows:

14.1-Eliminatory criteria

- Absence of/or insufficient bid bond issued by CDEC;
- Not made available after forty-eight hours
- False declaration or falsified documents;
- Omission or modification of a quantified task on the bill of quantities and cost estimates;
- Non satisfaction of at least 80% of the main qualification criteria;
- Haven been suspended by MINMAP;
- Non respect of dateline for execution beyond specified duration;
- Must have done similar jobs in the south west region;
- Signs or mark that can identify the bidder;
- Having an uncompleted project for the previous years

14.2. Main qualification (essential) criteria: The evaluation of the bids shall be done on predefined technical criteria following the binary process ('Yes' or 'No'). The criteria relating to the qualification of candidates will indicatively be on the following:

- General Presentation, compliance with the model bid;
- Financial capacity;
- Experience (references) of the enterprise;
- Personnel to be mobilized
- Material and essential equipment put at the disposal of the project;
- Methodology, organization of the site and relevance of proposed solutions;
- Proof of security measures on site;
- Proof of site visit with images;
- Initials on all pages and signature on the last pages of special technical and administrative clauses.

15. Award

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality, in accordance with article 99 of the public contracts code. That is, it shall be awarded to the bidder with a satisfactory technical score and the lowest financial offer.

16. Validity of bids

The bidders shall remain committed to their offers/bids for a period of ninety (90) days from the deadline set for the submission of bids.

17. Complementary information

Complementary technical information may be obtained during working hours on weekdays from the office of the Secretary of the Regional Tenders Board at the Governor's Office, Tel: 233 32 25 07.

18.Fight against corruption and malpractices

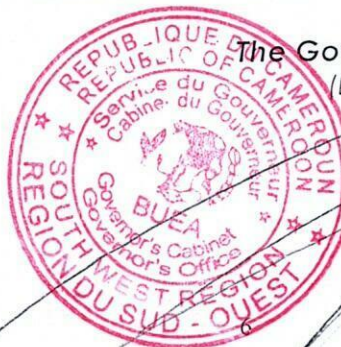
For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48.

Buea, the 29/04/2026

The Governor of the South West Region
(Delegated Contracting Authority)

Copies:

- ARMP/SWR
- SWRD/MINEPAT- DPO
- Chairman/SWRTB
- File/archives



BERNARD OKALIA BILA
ADMINISTRATEUR CIVIL PRINCIPAL
HORS- ECHELLE